City of Rio Rancho
3200 Civic Center Circle NE
Rio Rancho, New Mexico 87114
5005 Fax (505)896-8994

Department OF Development Services Engineering Division

(In accordance with City Ordinance Chapter 96 – Use of public Right-of-way)
(To be Completed /submitted by contractor actually preforming the work)

Date of Application: _____***Requested Start Date Must be at least 5 business**
Requested Work Start Date: _____ **days after submission of complete Application***
Planned Work Completion Date: _____(***Work start and end dates are Required***)
Applicant (Contractor) Name_____
Contact Person Responsible for work _____Cell# (___)_____
E-mail Address: _____
Is work for a City Contract?(Y/N). If yes, Name of city contact person_____
Is work for a Utility(Y/N) If yes. Name of Utility: _____
Address of Work: _____
Description of work _____
_____
Surface type (Dirt, Asphalt, Other) in work Zone _____
If Dirt, Method of cut /trench: _____
New Mexico One-Call#_____
Traffic Control Firm: _____
If for Water line Extension or Sewer/Water Tap: Unit _____ Block _____ Lot_____
Is Road Closure Required?(Y/ N) Is Detour Required?(Y/N)Is bond/Insurance on file (Y/N)

SCOPE OF WORK
(It is suggested that a sketch/drawing of the proposed site layout be included for clarity!)

Length of Work Zone:_____ Width of Work Zone:_____
(Along Center Line, in Feet) (#of Lanes or Other Width in Feet)
Length of Excavated Area: _____ Width of Work Zone: _____
(Along Center Line, in Feet) (#of Lanes or Other Width in Feet)

Schedule A – Barricading_____(check if Yes)		Schedule B – Excavation/construction	
Residential Sidewalk Closure	☐	Curb Cuts(#)	_____
Arterial/Collector Sidewalk Closure	☐	Drive pads (#)	_____
Arterial/Collector Bike lane Closure	☐	Curb & Gutter (LF)	_____
Bike Path Closure	☐	Valley Gutter (LF)	_____
Special Events Barricading	☐	Sidewalk/Driveway Culvert(#)	_____
Drop Box	☐	Sidewalk(LF)	_____
		ADA Ramp (#)	_____
Haul Rout/Heavy Hauler	☐		

I certify that this application is accurate and complete:
Signature of Applicant_____