THE CITY OF RIO RANCHO
CAPITAL IMPROVEMENTS PLAN
CITIZEN'S ADVISORYORY COMMITTEE
MINUTES
FEBRUARY 12, 2013

6:00 PM
CITY HALL
FINANCIAL SERVICES CONFERENCE ROOM
3200 CIVIC CENTER CIRCLE, NE
RIO RANCHO, NM 87144

CIPCAC Committee Members:	**City Staff Present:**
District 1:	Marta Ortiz, Accounting Division Mgr
District 2:	Diale Fomukong, CDBG Grant Specialist
District 3: Robert Radosevich (Vice-chair)	Kathy Fox, Grants Administrator
District 4: Jan Wood	Olivia Padilla-Jackson, Finance Director
District 5: Tony Popper	
District 5:	
District 6: Richard Costales (Chair)	
Business:	

ITEM 1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ITEM 2: Approval of Minutes for Meeting – July 23, 2012
Approval of Minutes for January 30, 2013 and January 31, 2013 Meetings

ITEM 3: **Old Business** – There was no old business to discuss

ITEM 4: **New Business**

A. Approved 2013 Regular Meeting Calendar
B. Review and evaluated the Community Development Block Grant (CDBG) Applications.

The Committee reviewed and evaluated each of the Community Development Block Grant (CDBG) applications. Upon completion of the evaluations, the Committee made the following recommendations based on an assumed grant award of $344,655:

Adelante Development Center	$ 67,500
City of Rio Rancho Emergency Home Repair Program	$ 50,000
City of Rio Rancho Housing Opportunity Program	$ 20,000
Rebuilding Together Sandoval County	$ 48,000
City of Rio Rancho Parks & Recreation Dept. – A Park Above	$ 15,526
Storehouse West, Inc.	$ 23,000
Total Bricks and Mortar	$ 224,026
Abrazos Family Support Services	$ 3,698
Big Brothers Big Sisters of Central New Mexico	$ 5,000
Haven House – Victims of Domestic Violence	$ 5,000
People Helping People – Seniors Program	$ 10,000
St. Felix Pantry Food Assistance Program	$ 5,000
St. Felix Pantry Homelessness Prevention	$ 15,000
Valencia Counseling Services d/b/a La Buena Vida	$ 8,000
Total Public Service	$ 51,698
Administration of CDBG Grant	$ 68,931
Total Award	$344,655

The Committee also recommended that, if the CDBG award is greater than the anticipated $344,817, the City of Rio Rancho increase the allocation to the City of Rio Rancho Parks & Recreation – A Park Above Project with the full amount of the increase. However, if the CDBG award is less than the anticipated $344,817, the award to the City of Rio Rancho Housing Opportunity Program be reduced by the full amount of the decrease.

ITEM 5: **Public Forum**

The President of the Board of Directors of Storehouse West, Inc. stated the organization would like to congratulate the City Financial Services Department and the CIPCAC Committee Members on the time spent reviewing and evaluating each of the submitted applications and the professional approach on allocating funds for the 2013/2014 fiscal year.

ITEM 6: **Adjourn**

The meeting adjourned at 7:00 p.m.

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Richard Costales, Chairman, CIPCAC Date